

Training and Assessment Strategy

School based Trainees

AHC20422 Certificate II in Horticulture

Provider information

Name of RTO	LT Training Enterprises Pty Ltd
Trading as	LT Training
RTO Number	45726
Registration Details	The link to our approved scope is training.gov.au - 45726 - LT TRAINING ENTERPRISES PTY LTD
Web Site	www.lttraining.com.au
Contact Person	Mr Lourens Grobler
Contact Details	07 5476 3211 or Lourens@lttraining.com.au
Implementation date	24 January 2023
Review	A yearly review will be conducted on this training and assessment strategy or when there are any changes as per the TGA website and/or changes to School based traineeship requirements through industry/government consultation.
Rights and Responsibilities	<p>This Training and Assessment Strategy (TAS) is to be read in conjunction with LT Training's Policies and Procedures. Other supporting documentation are</p> <ul style="list-style-type: none"> • Trainer Qualification and Industry Experience matrix • Assessment tool mapping matrices • Industry consultation evidence • Learner and assessor resources • DESBT Apprenticeship and traineeship details, including but not limited to Declaration Policy – refer Certificate II in Horticulture: Queensland Training Information Service (QTIS)
Purpose	<p>The purpose of this Training and Assessment Strategy is to provide guidance to LT Training staff, school-based trainee employers and the qualified facilitators/assessors who will be delivering the training, supporting trainees, and marking assessments.</p> <p>This document forms the project brief and plan of implementation and as such will undergo a process of continuous improvement through feedback from the relevant schools, employers, industry, staff, trainers, and trainees.</p>

Course overview

Qualification Code	AHC20422
Qualification Title	Certificate II in Horticulture
Version	Release 1
Training Package	training.gov.au - AHC - Agriculture, Horticulture and Conservation and Land Management Training Package
Description	<p>This qualification describes the skills and knowledge for a range of entry level horticulture job roles.</p> <p>Individuals with this qualification carry out routine tasks under supervision where the work is predictable and structured with limited judgement requirements.</p> <p>The qualification is suited to VET programs delivered to secondary school students or learners with no previous connection to the horticulture industry or relevant employment history.</p> <p>No licensing, legislative or certification requirements apply to this qualification at the time of publication.</p>
Packing Rules	<p>To be awarded the AHC20422 Certificate II in Horticulture, competency must be achieved in a total number of 15 units.</p> <p>This strategy is focusing on</p> <ul style="list-style-type: none"> • 8 core units plus • 7 elective units. <p>Elective units must ensure the integrity of the qualification's Australian Qualification Framework (AQF) alignment and contribute to a valid, industry-supported vocational outcome. The electives are to be chosen as follows:</p> <ul style="list-style-type: none"> ▪ 5 units must be from the electives listed below ▪ the remaining 2 units must be from the electives listed below, or any currently endorsed Training Package or accredited course. <p>The qualification standard can be downloaded here training.gov.au - AHC20422 - Certificate II in Horticulture</p>

Units of Competency	Number	Code	Title	Core/Elective
	1	AHCWHS202	Participate in work health and safety processes	CORE
	2	TLID0020	Shift materials safely using manual handling methods	Elective
	3	AHCPCM204	Recognise plants	CORE
	4	AHCPMG201	Treat weeds	CORE
	5	AHCCHM201	Apply chemicals under supervision	Elective
	6	AHCPMG202	Treat plant pests, diseases, and disorders	CORE
	7	AHCMOM203	Operate basic machinery and equipment	CORE
	8	AHCMOM204	Undertake operational maintenance of machinery	Elective
	9	AHCBIO203	Inspect and clean machinery, tools, and equipment to preserve biosecurity	Elective - Other
	10	AHCSOL203	Assist with soil or growing media sampling and testing	CORE
	11	AHCPGD207	Plant trees and shrubs	CORE
	12	AHCLSC206	Assist with landscape construction work	Elective
	13	AHCPGD209	Prune shrubs and small trees	Elective
	14	AHCINF207	Maintain properties and structures	Elective
	15	AHCWRK211	Participate in environmentally sustainable work practices	CORE
Target Groups	Target group: School-based Trainees who are enrolled in years 10,11 or 12.			
Traineeship Details	<p>Apprenticeship and traineeship details: Certificate II in Horticulture: Queensland Training Information Service (QTIS)</p> <p>Declaration of Apprenticeships and Traineeships in Queensland Policy: Declaration of apprenticeships and traineeships - policy (publications.qld.gov.au)</p> <p>School-based apprenticeships and traineeships Policy – Queensland and Norfolk Island: School-based apprenticeships and traineeships policy - Queensland and Norfolk Island (publications.qld.gov.au)</p> <p>School based apprenticeships and traineeships procedure School-based apprenticeships and traineeships procedure (qed.qld.gov.au)</p> <p>Minimum entry age: The Child Employment Act states that the minimum age for apprentices and trainees is 13 years of age, unless otherwise stated</p> <p>Duties under the traineeship: The trainee will undertake a variety of duties, including but not limited to:</p> <ul style="list-style-type: none"> • maintaining plants and planted areas • operating tractors and other equipment and machinery • harvesting and treating plants • constructing horticultural features • applying chemical and biological agents • maintaining irrigation and drainage systems 			

	<p>Traineeship employment:</p> <p>7.5 hours per week of paid employment, which can be averaged over a 3 month period, with a minimum of 50 days (375 hours) over 12 months.</p>
Pre-enrolment	All prospective participants will be provided with the LT Training Student Handbook; organisational policies and procedures and full details on the course delivery mode; duration and entry requirements prior to enrolment, or commencing traineeship, whichever comes first.
Entry Requirements	<p>Only Australian and New Zealand citizens who have entered Australia on a valid passport, who have unrestricted rights to employment in Australia.</p> <p>Furthermore, LT Training requires that:</p> <ul style="list-style-type: none"> • all prospective trainees complete a LLN Skills Indicator Questionnaire prior to commencing training and assessment. • the school-based trainee's school Principal, or authorised representative fully supports the student to enter into the traineeship prior to a training contract being registered. • A Training Plan is developed that includes all of the training and assessment requirements.
USI	<p>Participants will be required to provide a Unique Learner Identifier (USI) before AQF certification documentation is issued, unless an exemption applies under the Student Identifiers Act 2014.</p> <p>For more information regarding USI please refer to www.usi.gov.au</p>
Revenue/Fees	<p>This qualification is offered through Certificate II in Horticulture: Queensland Training Information Service (QTIS) - Queensland Government funding.</p> <p>LT Training is a Skills Assure Supplier (SAS) under this program.</p>
Pathways	<p>Pathways into the qualification</p> <p>Individuals may enter AHC20422 Certificate II in Horticulture with limited or no vocational experience and without a lower-level qualification.</p> <p>Pathways from the qualification</p> <p>After achieving AHC20422 Certificate II in Horticulture, individuals could progress to, AHC31021 Certificate III in Parks and Gardens, or any other relevant Certificate III level in the Horticulture industry.</p> <p>Employment pathways that may be available to graduates who complete this qualification includes:</p> <p>Horticulture assistant, garden labourer, landscape worker.</p>
Award issued	<p>Completion of school-based traineeships</p> <p>Upon successfully completing all of the following requirements a school based trainee will receive a nationally recognised qualification in AHC20422 Certificate II in Horticulture.</p> <p>The requirements include that the following requirements have been met:</p> <ul style="list-style-type: none"> • all required training and assessment under the training plan has been completed • a minimum of 375 hours (50 days) of paid work has been undertaken • all parties agree that the school-based trainee is competent

	Should a trainee not complete all requirements of the AHC20422 Certificate II in Horticulture training package rules, they will be issued with a Statement of Attainment for all units where competency has been confirmed.
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Course delivery

Duration	The AHC20422 Certificate II in Horticulture school based traineeship will be delivered over 12 months with a minimum days/hours of paid work as 50 days (375 hours).
Delivery Modes	The AHC20422 Certificate II in Horticulture course will be an employment based delivery mode (375 hours) ,with school based trainees attending eight (8) face to face classes (60 hours). Furthermore, trainees will be expected to also complete self-paced learning and assessment project research work (175 hours).
Workplace responsibilities	<p>A workplace supervisor will be responsible for the on the job training delivery of units of competency to Industry and workplace requirements as agreed in the training plan.</p> <p>The workplace supervisor will be a qualified person who has satisfactorily completed a traineeship in Horticulture and is the holder of relevant AQF certification documentation, or a person undertaking a traineeship, at a higher level than the trainee's, whose traineeship incorporates supervisory, or coordinating skills and who has documented competence in at least one of the competencies the employer is required to provide to the trainee under the training plan and who holds the AHC20422 Certificate II in Horticulture AQF certification documentation.</p> <p>The workplace supervisor will provide either direct, i.e. close monitoring of work; or general, i.e. occasional monitoring of work; or broad, i.e. quality checking of completed tasks to the trainee whilst the trainee is in the workplace.</p> <p>The trainee will document the activities undertaken in the 'training record' and the supervisor will 'sign off' as the trainee attains on the job skills/knowledge. The Workplace supervisor is also required to sign a 'Third party report' for each unit which will be validated by the assessor.</p> <p>The required workplace must have the facilities and resources required for each Unit of competency, as determined in the resources checklist in Appendix A.</p>
Training/ Assessment location	Employer's workplace location and, if required at LT Training facilities.
RPL	For trainees who consider that they may be able to meet the training package requirements of this qualification, they will be offered the opportunity for RPL.
Credit Transfer	For trainees who may have formal AQF certification documentation from another RTO that may apply to this qualification, they will be offer the opportunity to apply for credit transfer/s.

AQF Volume of Learning	<p>The AHC20422 Certificate II in Horticulture course does meet the AQF VoL requirements which state that a Certificate II qualification is 0.5 – 1 year (600- 1200 hours).</p> <p>Please refer to the proposed training and assessment delivery schedule in this training and assessment strategies and the following AQF VoL table below:</p>		
	Delivery	Details	Hours
	Training/learning	Employment based learning – 1 day per week @ 6.0 hours per day x 50 weeks	300
		Supervised class learning delivery – 8 classes @ 2 hours per class	16
		Unsupervised – self-paced learning research – 1.5 hours per week x 50 weeks	75
	Assessment	Employment based assessments – 1 day per week @ 1.5 hours per day x 50 weeks	75
		Supervised class assessment delivery – 8 classes @ 5.5 hours per class	44
		Unsupervised – project research – 2 hours per week x 50 weeks	100
	TOTAL AQF VoL		610



Proposed UoC Supervised Training and Assessment Delivery Schedule

Delivery Models: 12 months term; 1 day per week x 50 weeks of paid employment plus 8 workplace class visits.

Month	Class	Employment based delivery	Assessments Due
1	1	AHCWHS202 Participate in work health and safety processes	
		TLID0020 Shift materials safely using manual handling methods	
2	2	AHCPCM204 Recognise plants	AHCWHS202 Participate in work health and safety processes
		AHCPMG201 Treat weeds	TLID0020 Shift materials safely using manual handling methods
3	3	AHCCHM201 Apply chemicals under supervision	AHCPCM204 Recognise plants
		AHCPMG202 Treat plant pests, diseases, and disorders	AHCPMG201 Treat weeds
4	4	AHCMOM203 Operate basic machinery and equipment	AHCCHM201 Apply chemicals under supervision
		AHCMOM204 Undertake operational maintenance of machinery	AHCPMG202 Treat plant pests, diseases, and disorders
5	5	AHCBIO203 Inspect and clean machinery, tools, and equipment to preserve biosecurity	AHCMOM203 Operate basic machinery and equipment
6		AHCSOL203 Assist with soil or growing media sampling and testing	AHCMOM204 Undertake operational maintenance of machinery
7	6	AHCPGD207 Plant trees and shrubs	AHCBIO203 Inspect and clean machinery, tools, and equipment to preserve biosecurity
8		AHCLSC206 Assist with landscape construction work	AHCSOL203 Assist with soil or growing media sampling and testing
9	7	AHCPGD209 Prune shrubs and small trees	AHCPGD207 Plant trees and shrubs
10		AHCINF207 Maintain properties and structures	AHCLSC206 Assist with landscape construction work
11	8	AHCWRK211 Participate in environmentally sustainable work practices	AHCPGD209 Prune shrubs and small trees
12			AHCINF207 Maintain properties and structures
			AHCWRK211 Participate in environmentally sustainable work practices

Student Support

The need for LLN support will be established with enrolment. Trainee is required to complete questions and an LLN test.

The following support will be available to trainees where required:

- Language, Literacy & Numeracy (LLN) support through extra tutorials from Trainer

The following processes may be applied for students identified as “at risk”:

Reasonable Adjustment:

- to the physical learning and assessment environment – e.g. large print training and assessment materials
- to learning and assessment activities, which do not compromise the training package requirements e.g. during Trainer Led simulations the Trainer may draw pictures on the board to explain the learning and assessments in more detail

NOTE: Where any reasonable adjustment is required, it must be negotiated and agreed with the student, documented, and signed by the student and Trainer Assessor and **MUST NOT** compromise the integrity of the competency outcome as required.

Progress Monitoring:

All trainees are monitored on a monthly basis to ensure participation and progress. Progress reports are generated from SMS (Student Management System) and sent to the Trainer Assessor.

At risk trainees will be contacted or by phone and email to make arrangements to address any ongoing issues.

All records will be documented, and any agreed actions will be provided in writing (may be email where appropriate) to the student.

All records of contact, meetings, letters or emails to the student and Trainer Assessor and Campus / Operations Manager notes will be recorded in the trainee’s file in the SMS

**Trainer /
Assessor and
Resources**

Trainers and assessors must possess the following qualifications and experience:

1. One of the following credentials:

- TAE40116 Certificate IV in Training and Assessment

or

- TAE40110 Certificate IV in Training and Assessment, and one of the following:
- TAELN411 Address adult language, literacy and numeracy skills or its successor or
- TAELN401A Address adult language, literacy and numeracy skills

and one of the following:

- TAEASS502 Design and develop assessment tools or its successor or
- TAEASS502A Design and develop assessment tools or
- TAEASS502B Design and develop assessment tools..

And have:

- a) Vocational competencies at least to the level being delivered and assessed.
- b) Current industry skills directly relevant to the training and assessment being provided; and
- c) Current knowledge and skills in vocational training and learning that informs their training and assessment.
- d) Undertaken professional development in the fields of the knowledge and practice of vocational training, learning and assessment including competency-based training and assessment.

And have current Working With Children Check.

	<p>Please refer to Trainer/Assessor qualifications and experience in their individual portfolios.</p> <p>All staff involved in the delivery and assessment of this qualification have:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Direct access to the current version of the units of competency, assessment requirements, relevant Training Package, and companion volumes <input checked="" type="checkbox"/> Access to appropriate support materials relevant to their areas of delivery and assessment <input checked="" type="checkbox"/> Access to the latest copy of assessment tools used for this program. <input checked="" type="checkbox"/> Access to training and assessment resources to meet the requirements of learners with special needs including procedures for making reasonable adjustments to the assessment process. <input checked="" type="checkbox"/> Access to equipment and facilities to meet the requirements of each unit of competency and successfully implement the program (further information provided below). <p><i>Please refer to Appendix A – Resources Checklist</i></p>
Records	<p>All complete trainee assessment items for each trainee, including but not limited to knowledge (written or oral) papers, practical performance checklists, training plan and assessment summaries and will be retained for a period of not less than, the Queensland Government regulatory requirements (DESBT).</p> <p>Trainee records of the statement of attainments / nationally recognised qualifications will be retained for not less than 30 years as per Standards for NVR Registered Training Organisations 2015.</p>

Feedback

Feedback and input from students and other stakeholders will be sought, analysed and acted upon, where necessary, on a regular basis. Information gained will form part of any review of materials and in the validation and moderation processes. Feedback will be sought through the following process:

- Informal interviews with students
- Feedback with School representatives
- AQTF Learner/Employer Questionnaire
- Monthly meetings with LT Training Trainers/Assessors/Operations and Compliance teams

RTO Self-Assurance Strategies

LT Training has implemented the following self-assurance strategies to enable it to monitor and meet the requirements of the VET Quality Framework:

- Standards for Registered Training Organisations (RTOs) 2015
 - Australian Qualifications Framework
 - Financial Viability Risk Assessment Requirements 2021
 - Data Provision Requirements 2020
1. Employing qualified Trainers and Assessors
 2. Employing a Compliance Support Officer with the knowledge, skills and capabilities to support the organisation with ongoing compliance, self-assurance and governance requirements
 3. Using a Student Management system to centralise, record and report student data collection
 4. Using MS Office Suite, including MS TEAMS to communicate effectively and efficiently virtually
 5. Pre-validating commercially purchased training and assessment resources, ensuring that they meet the training package requirements; the Principles of Assessment and Rules of Evidence
 6. Validating random student files to ensure that the training package, Principles of Assessment and Rules of Evidence have been met and that there is consistency in LT Training Assessor's judgement
 7. Reviewing and continuously updating policies and procedures; student handbook; marketing materials; training and assessment strategies; registers
 8. Regularly conducting industry engagement activities with relevant facilities and the industry sector
 9. Managing and monitoring school based trainees and the associated employers



Transition Arrangements

The RTO CEO is subscribed to the following email updates and/or newsletters to ensure the RTO is advised of any changes to the Training Package:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Australian Skills Quality Authority | <input checked="" type="checkbox"/> Industry Skills Council |
| <input checked="" type="checkbox"/> Training.gov.au | <input type="checkbox"/> Other – specify |
| <input checked="" type="checkbox"/> LinkedIn | |

When there is a change to the Training Package that impacts on this TAS, LT Training’s CEO will notify all staff affected as soon as possible.

The RTO complies with clauses 1.26 & 1.27 of the *Standards for RTOs 2015*. When there are major changes to the Training Package, the LT Training management team will review the changes made and create a plan to transition to the new training package requirements and cater for completion arrangements for students where possible. The progress of the transition will be monitored by the RTO Manager and the management team.

Transition arrangements must be completed within 12 months of changes being published on training.gov.au for superseded qualifications and two years for deleted training products (except Skill Sets and units of competency which are 12 months). Refer to [ASQA General Direction - Learner Transition](#)

FINAL APPROVAL of document:			
Position in organisation:	Name:	Signature:	Date:
CEO LT Training	Lourens Grobler		05/02/2024



APPENDIX A – RESOURCES CHECKLIST

#	Code	Title	Resources Required	CHECKLIST TICK	COMMENTS
1	AHCWHS202	Participate in work health and safety processes	<ul style="list-style-type: none"> • Training and assessment materials that meet the training package, the Principles of Assessment, and the Rules of Evidence (LT Training’s own IP) • Training facilities to accommodate and support the number of students undertaking the qualification in Schedule 1 that accurately represents workplace conditions • PPE applicable to horticulture may include but not limited to boots; gloves; earmuffs; sun safe brim hats; sunglasses; knee pads; face mask • Workplace notices; workplace safety signs, symbols, labels, and work instructions applicable to horticulture may include but not limited to Danger signs – hazardous chemicals; wash hands • Workplace health and safety legislation – Work Health and Safety Act • Regulations, codes of practice and workplace procedures applicable to horticulture may include but not limited to Horticulture Code of Conduct; Managing risks of hazardous chemicals in the workplace • Other people – designated personnel may include but not limited to Health and Safety Representatives 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
2	TLID0020	Shift materials safely using manual handling methods	<ul style="list-style-type: none"> • Training and assessment materials that meet the training package, the Principles of Assessment, and the Rules of Evidence(LT Training’s own IP) • Training facilities to accommodate and support the number of students undertaking the qualification in Schedule 1 in a workplace operational situation or in a simulated workplace operational situation that replicates workplace conditions. • PPE applicable to horticulture may include but not limited to boots; gloves; earmuffs; sun safe brim hats; sunglasses; knee pads; face mask • Horticulture tools and materials may include but not limited to pruner; weeding and digging knife; secateurs; lawn mower; shovel; rake • Work Health and Safety Act and regulations, codes of practice and workplace procedures applicable to horticulture may include but not limited to Horticulture Code of Conduct; Managing risks of hazardous chemicals in the workplace 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	

3	AHPCPM204	Recognise plants	<ul style="list-style-type: none"> • Training and assessment materials that meet the training package, the Principles of Assessment, and the Rules of Evidence (LT Training’s own IP) • Training facilities to accommodate and support the number of students undertaking the qualification in Schedule 1 in a workplace setting or an environment that accurately represents workplace conditions • Plants • Plant recognition resources and equipment, including access to internet and field guide reference materials • Work Health and Safety Act • Other people – designated personnel may include but not limited to Health and Safety Representatives and Supervisor 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
4	AHCPMG201	Treat weeds	<ul style="list-style-type: none"> • Training and assessment materials that meet the training package, the Principles of Assessment, and the Rules of Evidence (LT Training’s own IP) • Training facilities to accommodate and support the number of students undertaking the qualification in Schedule 1 on site with weed infestation or an environment that accurately represents workplace conditions • Weeds • Tools and equipment suitable may include but not limited to weed puller; garden fork and trowel; spades, including manufacturer’s operating manuals • PPE applicable to horticulture may include but not limited to boots; gloves; earmuffs; sun safe brim hats; sunglasses; knee pads; face mask • Weed treatment materials and SDS for treatment materials • Workplace documentation including treatment and control regulations; procedures and processes and forms for recording treatments • Other people – designated personnel - supervisor 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
5	AHCCHM201	Apply chemicals under supervision	<ul style="list-style-type: none"> • Training and assessment materials that meet the training package, the Principles of Assessment, and the Rules of Evidence (LT Training’s own IP) • Training facilities to accommodate and support the number of students undertaking the qualification in Schedule 1 in a typical workplace environment or an environment that accurately represents workplace conditions • Access to a chemical store • Common chemicals that may include but not limited to pest control chemicals 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	

			<ul style="list-style-type: none"> • PPE applicable to horticulture may include but not limited to boots; gloves; earmuffs; sun safe brim hats; sunglasses; knee pads; face mask; respirators; coverall suits • Chemical application equipment including chemical measuring and mixing equipment, including manufacturer's operation and maintenance instructions • Workplace documentation including work instructions and procedures, chemical labels and safety data sheets, chemical application plan and relevant chemical application rates • Other people – designated personnel - supervisor 	<input type="checkbox"/> <input type="checkbox"/>	
6	AHCPMG202	Treat plant pests, diseases, and disorders	<ul style="list-style-type: none"> • Training and assessment materials that meet the training package, the Principles of Assessment, and the Rules of Evidence (LT Training's own IP) • Training facilities to accommodate and support the number of students undertaking the qualification in Schedule 1 and must be demonstrated in the field or an environment that accurately represents workplace conditions • Samples of pests, diseases, and disorders • Tools and equipment suitable for control operations and treatments may include but not limited to foamer; duster; bait; UV flashlight; chemicals; hose • PPE applicable to horticulture may include but not limited to boots; gloves; earmuffs; sun safe brim hats; sunglasses; knee pads; face mask; respirators; coverall suits • Treatment materials • Workplace documentation including work instructions and procedures, chemical labels and safety data sheets, chemical application plan and relevant chemical application rates • Other people – designated personnel - supervisor 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
7	AHCMOM203	Operate basic machinery and equipment	<ul style="list-style-type: none"> • Training and assessment materials that meet the training package, the Principles of Assessment, and the Rules of Evidence (LT Training's own IP) • Training facilities to accommodate and support the number of students undertaking the qualification in Schedule 1 in a workplace setting or an environment that accurately represents workplace conditions • A range of basic machinery and equipment may include but not limited to wheelbarrow and trolleys; plant transport trailer, including machinery and equipment operation and maintenance manuals • PPE applicable to horticulture may include but not limited to boots; gloves; 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	

			<ul style="list-style-type: none"> • earmuffs; sun safe brim hats; sunglasses • Workplace documentation, including industry and workplace biosecurity procedures applicable to basic machinery and equipment operation 		
8	AHCMOM204	Undertake operational maintenance of machinery	<ul style="list-style-type: none"> • Training and assessment materials that meet the training package, the Principles of Assessment, and the Rules of Evidence (LT Training's own IP) • Training facilities to accommodate and support the number of students undertaking the qualification in Schedule 1 in a workplace setting or an environment that accurately represents workplace conditions • Machinery including machinery operation and maintenance manual • Machinery tools and equipment may include but not limited to drills; bandsaws • PPE applicable to horticulture may include but not limited to boots; gloves; earmuffs; sun safe brim hats; sunglasses • Workplace documentation, including procedures relative to machinery and equipment maintenance 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
9	AHCBIO203	Inspect and clean machinery, tools, and equipment to preserve biosecurity	<ul style="list-style-type: none"> • Training and assessment materials that meet the training package, the Principles of Assessment, and the Rules of Evidence (LT Training's own IP) • Training facilities to accommodate and support the number of students undertaking the qualification in Schedule 1 in a workplace setting or an environment that accurately represents workplace conditions • Horticulture or agriculture machinery including machinery operation and maintenance manual, including manufactures' operation instructions • Cleaning tools and equipment may include but not limited to buckets; brushes • Cleaning agents and safety data sheets • PPE applicable to horticulture may include but not limited to boots; gloves; earmuffs; sun safe brim hats; sunglasses • Workplace documentation, including procedures relative to cleaning practices and processes 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
10	AHCSOL203	Assist with soil or growing media sampling and testing	<ul style="list-style-type: none"> • Training and assessment materials that meet the training package, the Principles of Assessment, and the Rules of Evidence (LT Training's own IP) • Training facilities to accommodate and support the number of students undertaking the qualification in Schedule 1 in a workplace setting or an environment that accurately represents workplace conditions 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	

			<ul style="list-style-type: none"> • Soil and growing media sampling • Testing tools and materials may include but not limited to soil test meter; bucket; plastic bag • PPE applicable to horticulture may include but not limited to boots; gloves; earmuffs; sun safe brim hats; sunglasses; knee pads; face mask; respirators; coverall suits • Workplace documentation, including procedures relative to health and safety; soil sampling and testing soils, including biosecurity procedures and processes • Other people – designated personnel - supervisor 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
11	AHCPGD207	Plant trees and shrubs	<ul style="list-style-type: none"> • Training and assessment materials that meet the training package, the Principles of Assessment, and the Rules of Evidence (LT Training's own IP) • Training facilities to accommodate and support the number of students undertaking the qualification in Schedule 1 in a workplace setting or an environment that accurately represents workplace conditions • Soil • Trees and shrub • Tree protection materials • Tree and shrub tools and equipment may include but not limited to spade; pruners • PPE applicable to horticulture may include but not limited to boots; gloves; earmuffs; sun safe brim hats; sunglasses; knee pads; face mask; respirators; coverall suits • Workplace documentation, including procedures relative to health and safety; soil and planting trees and shrub procedures and processes • Other people – designated personnel - supervisor 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
12	AHCLSC206	Assist with landscape construction work	<ul style="list-style-type: none"> • Training and assessment materials that meet the training package, the Principles of Assessment, and the Rules of Evidence (LT Training's own IP) • Training facilities to accommodate and support the number of students undertaking the qualification in Schedule 1 in a workplace setting or an environment that accurately represents workplace conditions • Landscape construction tools and equipment may include but not limited to mini excavators; skid steers • PPE applicable to horticulture may include but not limited to boots; gloves; 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	

			<ul style="list-style-type: none"> • earmuffs; sun safe brim hats; sunglasses; knee pads; face mask; respirators; coverall suits • Workplace documentation, including procedures relative to health and safety; landscape construction work procedures and processes • Other people – designated personnel – supervisor, staff, and customers 	<input type="checkbox"/>	
13	AHCPGD209	Prune shrubs and small trees	<ul style="list-style-type: none"> • Training and assessment materials that meet the training package, the Principles of Assessment, and the Rules of Evidence (LT Training’s own IP) • Training facilities to accommodate and support the number of students undertaking the qualification in Schedule 1 in a workplace setting or an environment that accurately represents workplace conditions • Small trees and shrubs • Tools and materials applicable to pruning may include but not limited to pruning shears • PPE applicable to horticulture may include but not limited to boots; gloves; earmuffs; sun safe brim hats; sunglasses; knee pads; face mask; respirators; coverall suits • Workplace documentation, including procedures relative to health and safety; pruning shrubs and small trees work procedures and processes, including AS4373-2007 Pruning of amenity trees • Other people – designated personnel – supervisor 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
14	AHCINF207	Maintain properties and structures	<ul style="list-style-type: none"> • Training and assessment materials that meet the training package, the Principles of Assessment, and the Rules of Evidence (LT Training’s own IP) • Training facilities to accommodate and support the number of students undertaking the qualification in Schedule 1 in a workplace setting or an environment that accurately represents workplace conditions • Tools and materials applicable to maintaining properties and structures may include but not limited to pruning shears; hammers; nails; drills • PPE applicable to horticulture may include but not limited to boots; gloves; earmuffs; sun safe brim hats; sunglasses; knee pads; face mask; respirators; coverall suits • Workplace documentation, including procedures relative to health and safety; and workplace procedures relative to property and structure maintenance • Other people – designated personnel – supervisor 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	

15	AHCWRK211	Participate in environmentally sustainable work practices	<ul style="list-style-type: none"> • Training and assessment materials that meet the training package, the Principles of Assessment, and the Rules of Evidence (LT Training's own IP) • Training facilities to accommodate and support the number of students undertaking the qualification in Schedule 1 in a workplace setting or an environment that accurately represents workplace conditions • Equipment and resources that align with workplace documentation relevant to environmentally sustainable work practices • Other people – designated personnel - supervisor 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
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